



FOOTPRINTS COUNSELING, PLLC INFORMATION

PURPOSE

You have come to Footprints Counseling, PLLC for counseling with Joseph B. Alexander, LMFT for help with some personal concerns. I appreciate the trust you have placed in us and acknowledge this positive step to reach out, and I pledge to cooperatively work with and journey with you in this process. During the course of this relationship, questions may arise about Footprints Counseling and our work. Please feel free to discuss any questions or concerns with me, your counselor. The information below will help you know more about Footprints Counseling and Joseph B. Alexander, LMFT.

ABOUT US

Footprints Counseling, PLLC was established in January 2014 and is owned by Joseph B. Alexander, LMFT. All counseling is in accordance with NC state laws pertaining to licensure of counselors and therapists. Joseph is credentialed by the NC Licensure Board for Marriage and Family Therapy #1184 respective professional organizations and is a clinical member of AAMFT. He is also mandated to carry Professional Liability Insurance.

CONFIDENTIALITY

You have come to Footprints Counseling, PLLC for counseling with Joseph B. Alexander, LMFT for help with some personal concerns. I appreciate the trust you have placed in us and acknowledge this positive step to reach out, and I pledge to cooperatively work with and journey with you in this process. During the course of this relationship, questions may arise about Footprints Counseling and our work. Please feel free to discuss any questions or concerns with me, your counselor. The information below will help you know more about Footprints Counseling and Joseph B. Alexander, LMFT.

FEES

Services at Footprints Counseling, PLLC supported by client fees...“Fee for Service.” Current costs per 45-50 minute individual, couple, or group session (1-1/2 hr.) are \$155 for 90791 (1st Intake session) and \$140 for 90837 45-50 mins. and \$130 for 90847 (client w/family). I realize that in some cases persons are unable to pay the full fee, and if you need to discuss options, we can discuss prior to the initial visit. It is expected that fees will be paid at the time of service. All applicable deductibles and co-pays are due at the time of the appointment. Checks should be made payable to: “Footprint Counseling, PLLC.” We also accept Debit/Credit (which can be put on file) and we also take Venmo/CashApp and Zelle payments. **Please note: Fees will be charged for missed appointments (\$65 or up to the full rate) which are not canceled 24 hours in advance. Monday appointments need to be canceled no later than the Friday (noon) prior. Charges for missed appointments canceled with less than 24 hour notice must be paid prior to scheduling future sessions. NSF Check Charge: Footprints Counseling, PLLC will charge a \$25.00 fee for any checks returned as NSF. If this ever occurs, you will be asked to remit funds to pay for the NSF check + the \$25.00 fee.

(Over)

INSURANCE

If you plan to use insurance in payment for your counseling, please provide insurance information on your profile in the www.therapyappointment.com program prior to your first visit. If insurance coverage is not verified prior to the first visit, you will be asked to pay the full charge of the visit. Since many insurance companies require pre-authorization for services before they are provided, you may be asked to communicate with your insurance company. I will assist you in this process if necessary. Should insurance decline to pay for your counseling, you will be responsible for any charges incurred. Insurance charges not paid within 45 days will become the responsibility of the client.

We do not file insurance for marital visits, but if your insurance will allow for the session to be filed as family/couple, it may be covered. Otherwise, the session will be charged at the regular rates.

ACCOUNT INFORMATION

Questions or concerns about accounts (billing and insurance) may be directed to your counselor,
Joseph, 336-893-8727.

APPOINTMENTS

Return appointments are decided upon by you and your counselor. Appointments can be in person or by telehealth (Telephonic or Video) and usually last 45-50 minutes. If circumstances prevent you from meeting an appointment, please call us so that the time may be given to someone else. (Please call or text 336-893-8727 or change the appointment in www.therapyappointment.com as soon as possible if you cannot make the appointment) Please be advised that appointments may be changed or canceled without a fee being incurred only if a 24-hour notice is given.

AFTER HOURS EMERGENCIES

If you have an emergency after our regular business hours and you are a current client of Footprints Counseling, PLLC, please call 911 or go to the emergency room of the your closest hospital.

EVALUATION AND REFERRAL

After assessing your personal situation and concerns, we will evaluate your needs and whether Footprints Counseling and Joseph B. Alexander, LMFT is the best resource of for help. I will make referrals to other professionals or agencies when this seems indicated.

PARKING AND OFFICE SPACE

There is plenty of parking spaces are available for all of the clients who come to Clinard Place 3410 Healy Drive professional building. Footprints Counseling, PLLC is located in Suite 200-A and clients are encouraged to enter the outer lobby area and have a comfortable spot and get some coffee or other beverages while they wait to be brought back to the counseling office. My desire is that your experience of the office will be a peace place of solace for you to work on your issues.

NO SMOKING IN THE COUNSELING OFFICE OR BUILDING.

Footprints Counseling, PLLC and the professional building at 3410 Healy Drive has a "No Smoking" policy in the building. Thank you for respecting this regulation.

I AGREE TO THESE TERMS FOR TREATMENT.

(Signature) _____ (Date) _____